

OCCUPATIONAL HEALTH AND SAFETY

POLICY STATEMENT:

Logifix Freight Solutions is committed to protecting the health and safety of its employees and to the continuous improvement aimed at the prevention of work-related injury and illness.

To achieve the above, we:

- Endeavour to prevent workplace injuries by identifying and reducing the risk of work-related injuries and illnesses through proactively monitoring work practices and by providing appropriate training for all employees.
- Review OH&S goals and objectives and comply with all applicable health and safety laws and regulations.
- Induct all employees to ensure safe work practices are understood prior to commencing work and provide information about potential hazards and controls.
- Investigate all incidents to identify the possible cause and implement preventive actions to minimise the risk of reoccurrence.
- Undertake a regular compliance audit program to ensure adherence to company and regulatory requirements.
- Conduct regular management reviews of workplace health and safety performance and identify and implement safety improvements.
- Consult with employees to identify workplace health and safety improvements.
- Communicate this OH&S policy to all persons working under our control, with the intent of making them aware of their individual OH&S obligations.

PROCEDURES:

- a. A hazard log is maintained by Logifix Freight Solutions in the main office. This log is available for all employees to note down any issue, hazard or safety concern that they have, and to indicate what priority level they consider the concern to be. All major safety concerns must immediately be raised with your direct manager.
- b. Employees are encouraged to note down all areas of concern with regards to safety issues or hazards in the hazard log as soon as it is identified. The Warehouse Manager or Managing Director check this log regularly and note down any actions taken for the purpose of advising all employees of the status of any concerns.
- c. The Logifix Freight Solutions will Managing Director undertake periodic building inspections to identify any potential issues in the business with regards to safety.

- d. First Aid kits are located in the Logifix Freight Solutions kitchen, break room and in the office for the treatment of minor injuries. Logifix Freight Solutions also ensures that an adequate number of employees are trained and qualified in first aid.